

Facilities and Equipment Use Pledge

I, as a member of the National Library of Korea Research Information Service, pledge to observe the following in good faith for the use of the facilities in the Research Information Services and to take any disadvantage as determined by the National Library when failing to do so.

1. The user should follow the guidance of the staff when using the facilities in the research information services for the first time. The following items should be used at the user's own responsibility. The library is not responsible for the loss of valuables.

- A. Carrel(Reserved)
- B. Locker
- C. Seminar Room

2. Personal belongings in the locker should be removed within 3 days after expiration of use, and the collected items should be stored in the library for 7 days and then handled according to the lost property law.

3. The user should use the equipment such as a microphone, which is an auxiliary facility in the seminar room, under the cooperation of the staff in charge.

4. The user shall obtain the prior approval of the officer in case of partial change of the facilities of the seminar room or inaccessible installation. The cost must be borne by the user.

5. In the event of causing damage to the facilities or equipment neglecting the obligation of care as a user, the damage shall be compensated without delay for the damages in accordance with the following items.

A. In case the equipment is partially damaged, the user must repair or replace the damaged part and must submit a "Reason for Indemnification" (Attachment 1) for damage to the equipment and have it confirmed by the officer.

B. If you want to make a cash rebate for partial damage, you must reimburse the costs calculated by the National Library of Korea.

C. If it is not possible to use the entire device even with partial damage, Indemnification criteria applies for the entire machine.

D. Although reparation is required in case the whole equipment is damaged, if cash compensation is preferred, the corresponding amount must be reimbursed.

E. If the equipment is lost due to the user's carelessness, Indemnification rules apply in the same way as in the case of total damage.

6. The user must remain clean during use of the facility.

7. When users produce various advertisements and promotional materials necessary for the event, they should consult with the person in charge about the matters related to the library in advance. In particular, the user should not promote that the library sponsors the user's event solely by approval of use.

8. Users should be careful not to interfere with library users when using facilities and equipment.

9. What is not specified in the 'Facilities and Equipment Use Pledge' about the use of facilities shall be in accordance with "National Library Facilities Use Policy".

ADDRESS :

DATE OF BIRTH

CONTACT

NAME :

SIGNATURE

DATE

[ATTACHMENT 1]

Equipment Indemnification Statement

Registration Number :

USER ID			
NAME		DATE OF BIRTH	
MOBILE		E-MAIL	
EQUIPMENTS		VALUABLES NUMBER	(written by the Person in charge)
USE PERIOD	~	COMPENSATION METHOD (GOODS, CASH)	
CONDITION	EQUIPMENT MALFUNCTION () LOST EQUIPMENT ()		
A REASON FOR EQUIPMENT COMPENSATION			

I pledge to reimburse _____ the valuable of the National Library for the above reasons until _____.

DATE
SIGNATURE